



**Columbia Elementary School
PTA Volunteer Form 2019-2020**

Please complete form and return it to school with your child to be routed to our VP of Volunteers. **No commitment is required to fill out this form; this will keep you informed of the volunteer opportunities available throughout the year.** The PTA will also need a chairperson for some of the programs listed below for the 2019-2020 school year. Chairpersons will be required to attend at least two PTA Board meetings (Aug. 19 and Jan. 27 at 6:00pm). If interested in volunteering, chairing one or more of the programs or learning more, please complete this form & return to the school.

Our volunteers make Columbia Elementary School PTA a success! Thank You!!

Volunteer's Name: _____

Phone: _____ Alternate Phone: _____

Email Address: _____

Please check the best way to contact you: Phone/text Email

Days/times you are **not** available: _____

Student's Name: _____ Grade/Teacher: _____

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Please check opportunities for which you would like to volunteer and/or chair. Thank you!!

PTA Volunteer Opportunities:

- Book Fair:** Assist students in selecting and purchasing books.
- Fun Day Friday:** Hand out snacks to students during the extra recess period on Friday afternoons.
- Hospitality:** Provide baked or purchased items for luncheons, meetings and events.
 - I would be willing to chair this activity.**
- Teacher Appreciation Luncheons:** Assist with teacher appreciation luncheons (donate food, help set up, clean up, etc.)
- Leader of the Month:** Obtain student nominations and coordinate volunteers to set up monthly lunches.
- Box Tops:** Assist with the sorting for these programs.
- Reflections:** Assist with the sorting and submission of creative arts projects.

(Continued on back.)

- Red Ribbon Week:** Nation-wide program promoting drug awareness & consistent “Anti-Drug” message. Make photocopies and assist as needed.
- Original Art Works:** Assist in sorting, submission and distribution of art orders.
- Fire Safety:** Coordinate items, giveaways, activities & contests w/ Mad. Fire Dept. & citywide theme.
- 5th Grade Social:** Form committee of parents to coordinate food, music, decorations, set-up/take-down.
- Space Day:** Assist with hands on activities and events scheduled during the week.
- Done in a Day:** Assist with programs and events that are completed in a day such as picture day, hearing and vision screenings, safety activities, etc.

Other/Notes/ Ideas for the PTA: